



Minutes of DVCTA Board of Directors Meeting

March 12, 2024

Stroud Water Center

Alix James, Recording Secretary

February Board Meeting

The February Board Meeting is replaced by the all-member banquet and awards ceremony. The 2024 approved slate of board members below was presented at the banquet along with the attached income statement and balance sheet for 2023:

Officers:

Darcy Miller- President
Mike Broomall -Vice President
Lisa Leana- Treasurer
Alix James- Secretary

Megan Gioffre
Penny Knotts
Becky Lynch
Megan Mendenhall
Joanne Mohr
Karen Rubin
Sharon Sexton
Carol Lippa
Justine Watson

Directors:

Kelly Barry
Linda Drejza

The March Board Meeting was held at Stroud Water Center. The meeting was preceded by a talk on equine health issues by Mark Donaldson, DVM.. The meeting was called to order at 7:59 by President Darcy Miller.

Attendance at Meeting:

In Person:

Lisa Leana (O)
Darcy Miller (O)
Mike Broomall (O)
Becky Lynch (D)
Penny Knotts (D)

Stephanie Geiter (M)
Linda Drejza (D)
Megan Mendenhall (D)
Kelly Barry (D)
Karen Rubin (D)
Sharon Sexton (D)
Joanne Mohr (D)
Justine Watson (D)
Katie Poppiti (M)

Online:

Linda Swank (M)

A quorum of 3 officers and 50% of the directors (6 or more) being present, the Board was authorized to conduct business.

Committee Reports:

Treasurer (Lisa Leana): Santander Checking Balance: \$92,203.82, PayPal Balance: \$3,455.77, Total: \$95,659.51

Recognized show, Summer Opener (Megan Mendenhall, Carol Lippa): Confirmed June 1, 2024. Have a TD - Jennifer Koch and a judge - Kem Barbosa. License has been received.

Membership (Sharon Sexton): 135 have joined for 2024 including 6 juniors.

Quadrille (Anne Miller): No report.

Harvest Fest (Penny Knotts, Darcy Miller): Penny will chair committee. Could use a co-chair.

Eventing (Eliza Herman, Karen Rubin): No report.

Year End Awards (Meg Gioffre): Just Meg is signed up to do awards for 2024 - will need help! Will need help with setup for next year if it's only an hour again. Total spend in 2024 was under the budget.

Sanctioned Schooling Shows (Lisa Leana, Alix James): Everyone from last year signed up. A few still need to pay. They need to have personal/farm membership to be sanctioned shows.

Volunteers (Meg Gioffre): Discussed volunteer time for Board Meetings. Darcy moved and Lisa seconded: In person and online attendance for board meetings will count for volunteer time. Avg meeting time is 1.5 hrs. One hour of volunteer time will be awarded to non-Board club members who attend a board meeting. Board will submit attendance to volunteer coordinator. Side note: Board members receive 16 hours per year for being on board. Must be a member to earn hours.

Volunteer co-chair needed. Meg is alone again. Online submission is working and please submit as you do it! Don't wait until the end. HELP US HELP YOU!

It was moved and seconded to put a time limit on volunteer hours submissions. Give members until May 31st to submit Dec. 1 to May 31. After that hours must be submitted within the month to count. Volunteer hours towards this year's awards are earned Dec. 1 to Nov. 30th.

Scholarships (Anecia Delduco, Karen Walsh, Anne Miller): No report.

Adult Teams (Becky Lynch, Anecia Delduco): Chair and co-chair picked. More to come.

Education (Karen Rubin, Ange Bean, Kristina Jerrell, Megan Huf): March meeting speaker Kingsview Partners on money management issues for horse professionals. DVCTA hosting a fireside chat on rule changes with TC Michelle King via Zoom and in-person at Blue Goose March 19th (not meeting night). April 6th hosting "United Liberty" Mounted archery - 3+ hours on the ground. 6 to 8 participants to hold it. \$115/person. Megan donating use of her farm.

Region 1 News (Mike): Multiple GMO's presented upcoming events but some were not yet confirmed.

USDF Annual Meeting - Houston, Texas Dec. 4-7. Penny Knotts may attend as Delegate. Confirmed DVCTA stipend to attend is \$750.

L program: Submitted Nov 2-3 2024 Debbie Rodriguez Intro to judging and biomechanics. B session Jan 11-12 2025. Kathy Rowse Judging Criteria of paces movements and figures. C session March 8-9 2025: Mike Wolzinski Collective marks, rider biomechanics. Lectures at New Bolton Center; Demo rides at Fox Crossing indoor, Walter Rd Cochranville PA Lots of room for Candidates, auditors, volunteers.

Budget – Participants Costs: DVCTA MEMBERS \$950 Part 1 (Sessions A, B & C). NON-DVCTA MEMBERS Auditors (\$100 per session A, B or C). Expenses: Instructors, Lodging, travel, Insurances, Jill Green Cater (B, L, & Snacks). Looking for sponsors for \$500. DVCTA to provide \$1,500. Lots of volunteers needed. Doreen Garland to manage Participants. Need auditor manager. Need demo riders (lots of details). Need volunteer manager. Angie Bean, Kathy King, Carol Lippa, Linda Drejza – need more.

Need to submit application by May/June for Part 2 D1 (classroom 1, NBC April), D2 & Final Exam (When and where?) Need to take to a recognized show that has historically had multiple 2nd level and possible 3rd level: Saugerties, NY, New Jersey Horse Park. Need to talk to show management, chairs, tents, snacks, scoring system (calcs), Participant needs to bring scribes. DO NOT ANNOUNCE until approved by USDF.

Junior Teams (Megan Kuon): No report.

Pub at Dressage at Devon (Mike Broomall): Total check from DAD \$4,951.16 – \$2,120 member fee, \$2,831.16 Pub. We split pub revenue but we still have access to run pub and they pay a member rate. Need to check on when this ends.

Annual Dinner (Lisa Leana): The annual dinner was attended by 95 people. Cost was \$5,200 and tickets covered \$5,000 so very close to break even. Discussed changing format for 2025 to lunch and awards and/or switching to an online auction. Points raised were professionals losing income during the day and possible loss of family attendance. 2025 date is February 8th.

Annual Auction (Linda Drejza, Kelly Barry, Joanne Mohr, Rita Lowry): Linda and Kelly will continue to chair the committee for next year. Financial report to come.

NEW BUSINESS

Mike reminded people that if they are a member of more than one GMO they can apply to USDF for refund of the USDF portion of their dues for the second membership on the USDF site. Also how to report on compliance issues at non-show activities: Mike-USDF License officials how to report at non show activities.

<https://www.usef.org/compete/resources-forms/compliance>

Meeting adjourned at 10:04 PM. Darcy moved, Lisa seconded.

2024 Board Meeting Dates

All at Stroud Water Research Center at 7:30 except February. Most will be preceded by open member presentation.

Jan. 9, 2024 - Zoom only

Feb. 10, 2024 - Annual Dinner and Meeting

Mar. 12, 2024

Apr. 9, 2024

May 14, 2024

Jun. 11, 2024

Jul. 9, 2024

Aug. 13, 2024

Sep. 10, 2024

Oct. 8, 2024

Nov. 12, 2024

Dec. 10, 2024

Profit and Loss

Delaware Valley Combined Training Assoc.

Date Range: Jan 01, 2023 to Dec 31, 2023

ACCOUNTS	Jan 01, 2023 to Dec 31, 2023
Income	
Indirect Public Support - DAD Contributions	\$2,120.00
Program Income - Adult Teams	\$3,229.67
Program Income - Annual Dinner	\$4,658.31
Program Income - Awards	\$1,396.69
Program Income - Clinics and Seminars	\$8,083.75
Program Income - Membership Dues	\$12,027.83
Program Income - Shows Licensed	\$6,794.22
Program Income - Shows Unlicensed	\$5,191.00
Sales - Auction and DVCTA Gear	\$4,493.88
Total Income	\$47,995.35
Total Cost of Goods Sold	
	\$0.00
Gross Profit	
	\$47,995.35
As a percentage of Total Income	100.00%
Operating Expenses	
Gen'l Expense - Bank and Paypal Fees	\$15.00
Gen'l Expense - Contract Services	\$1,674.80
Gen'l Expense - Insurance	\$1,012.00
Gen'l Expense - Internet Hosting and Phone	\$566.90

Operating Expenses	
Gen'l Expense - Meals and Entertainment	\$444.14
Gen'l Expense - Travel	\$750.00
Program Expense - Adult Teams	\$2,990.39
Program Expense - Affiliate GMO Dues	\$4,738.00
Program Expense - Awards	\$5,006.39
Program Expense - Clinics	\$9,224.03
Program Expense - Events	\$281.40
Program Expense - Scholarships	\$500.00
Program Expense - Shows Licensed	\$6,261.51
Program Expense - Shows Unlicensed	\$5,166.37
Program Expense-Annual Dinner	\$5,182.60
Uncategorized Expense	\$250.00
Total Operating Expenses	\$44,063.53
Net Profit	\$3,931.82
As a percentage of Total Income	8.19%

Balance Sheet

Delaware Valley Combined Training Assoc.

As of Dec 31, 2023

ACCOUNTS	Dec 31, 2023
Assets	
Total Cash and Bank	\$94,779.05
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
Total Assets	\$94,779.05
Liabilities	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Total Other Equity	\$0.00
Total Retained Earnings	\$94,779.05
Total Equity	\$94,779.05